



The right insurance

Logistics audit guide

for exporters and foreign
trade operators



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Pre-Shipment Document Validation

- ✔ Review of the BL (Bill of Lading) and its consistency with the Packing List and commercial invoice.
- ✔ Verification of export permits, certifications, phytosanitary requirements, or sanitary regulations if applicable.
- ✔ Validation of the agreed Incoterm and its logistical/insurance impact.
- ✔ Verification of the contract with the cargo agent and carrier: clearly defined responsibilities.

Operational Coordination

- ✔ Confirmation of container availability and conditions.
- ✔ Pickup schedule, land transport, and confirmed arrival at port.
- ✔ Customs coordination and availability of the customs broker.
- ✔ Confirmation of documentation submission and cut-off with the shipping line or airline.

Cargo Insurance Verification

- ✔ Type of coverage contracted: Full Cover, Total Loss, others.
- ✔ Verification of inclusion of risks such as strikes, riots, theft in transit.
- ✔ Coverage valid from origin to final destination.
- ✔ Validation of declared values and included freight costs.

Monitoring and Traceability

- ✔ Activation of satellite monitoring or traceability (if applicable).
- ✔ Confirmation of departure, transit, and arrival status.
- ✔ Record of alerts, delays, or operational deviations.

Preparation for Claim Notification

- ✔ Knowledge of time limits for notifying a claim (generally 3–5 business days).
- ✔ Checklist of required documents to submit the claim.
- ✔ Name and contact of the person responsible for the notification.
- ✔ Validation of channels enabled by the insurer.

Final Recommendations

- ✔ Carry out this audit at least once per quarter.
- ✔ Keep documentation digitized and accessible.
- ✔ Train the team in reading policies and claim prevention.
- ✔ Work with a broker specialized in international logistics as a strategic partner.

Important note: This guide is provided solely as a general guidance tool for exporters and logistics operators. Its content does not replace any technical or legal advice that may be required in specific contexts. JAH Insurance Brokers is not responsible for the direct use of this information as a contractual or operational basis. We recommend consulting customs authorities, government entities, or specialized advisors in each country before making logistics or insurance-related decisions.